

ESSENTIAL DUTIES of SRO at C-M

1. Patrol district property for suspicious activity, unauthorized persons on campus, or unauthorized entry.
2. Provide in-service training to help employees be better prepared to deal with security – related matters and serve as a wrap-around services team member to support student success.
3. Work closely with the principal and staff of the school to foster a better understanding of the law enforcement function to maintain a secure learning environment. Proactively work with the school’s leadership team and collaborate with school’s administrative team on safety protocols and procedures.
4. Serve as a visible and active law enforcement officer on campus dealing with law-related areas such as drugs, traffic, trespassing, fighting, and thefts. Enforce campus rules and regulations.
5. Conduct routine patrols of assigned facilities to include buildings, parking lots; Operate district equipment to include alarm systems, and surveillance equipment.
6. Take law enforcement action to protect against unwanted intruders. Identify and prevent (through counseling and referral) delinquent behavior, including substance abuse.
7. Work collaboratively with public safety agencies to serve as a liaison between school and community to deter criminal and delinquent behavior.
8. Conduct courses and workshops for students, staff and parents to promote social awareness, relationship skills, self-management, self-awareness and responsible decision making.
9. Coordinate security for crowd control at large extra-curricular activities and special events.
10. Assist other law enforcement agencies with incidents involving local criminal activity that may impact the safety of the environment for students and staff. Serve as the initial first responder and school safety coordinator for campus emergencies.
11. Respond to calls on crimes against person or property in progress, report crimes that have already occurred.
12. Subdue offenders and criminals by using the minimum amount of force needed to protect the officer and other persons.
13. Provide classroom presentations on crime prevention and fundamental concepts and structure of the law. Teach law related education, de-escalation techniques, and conflict resolution to students and staff.
14. Provide instructions and directions to others as it pertains to law enforcement matters and emergency situations.
15. Conduct security building assessments for schools; guard, check and secure doors, rooms, buildings and equipment.
16. Operate a two-way radio and qualify for a firearm.
17. Perform other duties as assigned by appropriate supervisory personnel and school administrators.